

Work with us

Part-time marketing intern

We are looking for a marketing intern who would assist us with managing and reporting on our digital channels. The intern will be working with our team in Belgrade on a part-time basis.

This is a great opportunity for marketing undergraduates to gain working experience in an international environment, improve their English and acquire new skills in the area of marketing.

List of duties

- Assist with making sure all website content is in line with British Council brand and technical guidelines and that user experience is at a high level.
- Regular uploading of new and updating of existing content on British Council websites and Social Media Channels.
- Occasionally assist with translating and adjusting the regional British Council content.
- Assist with reporting results of organic and paid campaigns carried out on British Council social media channels.
- Assist with importing media clipping data into the internal documents.

Pre-requisite requirements for applicants

- Undergraduate student of management or marketing on final year of studies
- Excellent verbal and written communication skills in both English and Serbian
- Basic understanding of marketing principles and a willingness to learn and grow in this area
- Basic understanding of social media and digital communications tools
- Strong administration and organisational skills
- Computer proficient with Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Real world experience in the area of marketing is a benefit

Terms of the internship

The internship is a voluntary educational experience, therefore no salary shall be provided. However, the intern shall receive a small travel and subsistence stipend of RSD 450 Net per hour worked, paid on the last working day of each month.

The internship will be on a part-time basis. The working arrangement will be flexible, agreed with the intern and should consist of 15–20 hours per week, depending on the workload.

How to apply

Interested candidates should send their CV to jelena.cakic@britishcouncil.org **no later than 23.59 on 22 September 2019**. Applications submitted after the indicated time will not be considered.